



Instructions:

This form should be used only for 4-H school enrichment, in-school clubs, and special interest groups when use of individual enrollment forms is not practical. Virginia Cooperative Extension Service for purposes of evaluation and accountability requests this information. This summary of participation provides justification for the use of educational materials provided by the Virginia Cooperative Extension Service. A list of participants should be attached to this form for audit purposes.

Please type or print

Date _____ Hours of Educational Programming _____
 County/City _____ Group Name _____
 School/Community _____ Contact _____
 Group Address _____
 City _____ State _____ Zip _____

Project Codes (available from local Extension office.)

1. _____ 4. _____
 2. _____ 5. _____
 3. _____ 6. _____
 ___ EFNEP ___ SCNEP

Delivery Mode (select one)

___ Special Interest ___ After School Care
 ___ After School Club ___ In School Club
 ___ School Enrichment ___ TV or Video Programming
 ___ Other (specify) _____

TOTAL "ALL" YOUTH ENROLLED _____
 ("All" means total youth enrolling in this group)

TOTAL "New" YOUTH ENROLLED _____¹
 ("New" means number of youth in this group not already counted in any other 4-H group.)

Participants:

¹ New Participants are those youth for whom this is their first 4-H experience (including 4-H club involvement) since the beginning of the 4-H program year (Oct. 1)

- * Include 4-H members in ALL Participant counts
- * All total boxes indicated with an asterisk (*) must match and reflect the total number of NEW Participants
- * If registration data does not provide the following data, program presenters are to make their best estimates

Gender	All Participants	New Part. Only
Male		
Female		
TOTAL		*

Residence	New Part Only
Farm (working or hobby)	
Rural, nonfarm and small town less than 10,000	
Town and city 10,000-50,000	
Suburbs of a city over 50,000	
Central Cities of over 50,000	
TOTAL	*

Racial Groups	New Participants Only	
	Hispanic/Latino	Not Hispanic/Latino
American Indian/Alaskan Native		
Asian		
Black/African American		
Native Hawaiian/Other Pacific Islander		
White		
More than one race		
Balance (other combinations)		
Subtotal by ethnicity		
TOTAL		*

Grade	NEW Part. Only
K	
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
12+	
NIS	
Spec	
TOTAL	*

Volunteers

Report New volunteers only

New volunteers are those volunteers who have not yet volunteered since the beginning of the 4-H program year – Oct. 1

	ADULT VOLUNTEERS		YOUTH VOLUNTEERS	
	Hispanic/ Latino	Not Hispanic/ Latino	Hispanic/ Latino	Not Hispanic/ Latino
American Indian/Alaskan Native				
Asian				
Black/African American				
Native Hawaiian/Other Pacific Islander				
White				
More than one race				
Balance (other combinations)				
Subtotal by ethnicity				

Classification of Volunteers

New volunteers are those volunteers who have not yet volunteered since the beginning of the 4-H program year – Oct. 1

	ADULT VOLUNTEERS				YOUTH VOLUNTEERS			
	MALE		FEMALE		MALE		FEMALE	
	ALL	NEW	ALL	NEW	ALL	NEW	ALL	NEW
Direct 4-H Volunteer (works directly with youth)								
Indirect 4-H Volunteer (does not work directly with youth, i.e., planning committee, event setup, etc.)								
4-H Middle Manager (direct other volunteers)								
TOTALS								

Adult and Youth Volunteers Trained

Report New volunteers only

New volunteers are those volunteers who have not yet volunteered since the beginning of the 4-H program year – Oct. 1

	Youth Volunteers	Adult Volunteers	Other Adults
Leadership – topics relating to organizing, managing, and teaching youth in a nonformal education setting			
Parenting – knowledge and skills relating to development and learning needs of children and youth			
Other – any training topic beyond the two listed above			