4-H Camp Teen Counselor Reference Form

To Whom It May Concern:

2005

Thank you for serving as a reference for a teenager who is applying for a Teen Counselor Position at

this summer. At 4-H Camp, Teen Counselors will supervise small (five to 10 campers) groups of youth age 9 to 13 in the cabins/lodges at night, help with camp classes, possibly teach camp classes, work with campers in larger groups during the day (20 to 40 campers), help other teens, work with evening programs and recreational activities, and more. *They have quite a responsibility*! If you have any questions you can call me at ______.

This form will be kept confidential.

Please complete the questions below and return to:

	(Your Name) (Title) (Unit), Virginia Cooperative Extens (Address)	e Extension		
Reference Name	Phone			
Address				
Teen Counselor Applicant's	s Name			
How long have you known	the applicant?			
In what capacity have you	known the applicant?			
Virginia Tech Virginia polytechnic institute AND STATE UNIVERSITY	WWW.ext.vt.edu Virginia Cooperative Extension programs and employment are open to all, regardless of race, color, religion, sex, age, veteran status, national origin, disability, or political affiliation. An equal opportunity/affirmative action employer. Issued in furtherance of Cooperative Extension work, Virginia Polytechnic Institute and State University, Virginia State University, and the U.S. Department of Agriculture cooperating. Patricia M. Sobrero, Director, Virginia Cooperative Extension, Virginia Tech, Blacksburg; Clinton V. Turner, Interim Administrator, 1890 Extension Program, Virginia State, Petersburg. VI/0105/W/388053	*18 USC 707		

Please check ($\sqrt{}$) the following questions indicating how you feel the applicant would meet the criteria for 4-H Camp Teen Counselor. Then, indicate whether this is your "**Opinion**" from general knowledge of the applicant or first-hand "Knowledge" if you have actually worked with the applicant in a situation where he/she displayed these specific characteristics.

E - Excellent; G - Goo	d;F·	- Fair	; P -	Poor		
	E	G	F	P	Opinion	Knowledge
Working with Others						
A. Young children age 9 - 13						
B. Peers						
C. Adults						
D. Fairness with others						
E. See things from other viewpoints						
Leadership Skills						
A. Guides others						
B. Plans and organizes						
C. Manages time efficiently						
D. Delegates responsibility						
E. Motivates others						
F. Has initiative to do things without being told						
G. Ability to work with homesick campers						
Responsibility						
A. Will obey rules						
B. Concern for camper safety						
C. Concern for camper welfare						
D. Maturity in handling problems						
E. Sound judgment						
F. Responsible for all duties including night supervision						
G. Observe and follow through with all duties, assignments, and responsibilities						
Communicating						
A. Teaching skills						
B. Good listener						
C. Patient, helpful and courteous						
D. Team player; takes part with group						
E. Ability to give clear instructions						
F. Understanding and thoughtful						
G. Ability to express self						
Personal Skill and Concept						
A. Self-confidence						
B. Enthusiastic						
C. Good role model						
D. Positive attitude						
E. Restrain from alcohol/drug use						
F. Restrain from use of profanity						

Would you recommend this teen to serve as a 4-H Camp Teen Counselor working with children in a supervisory capacity?

____Yes ____No

Other comments or information you think we need to know: