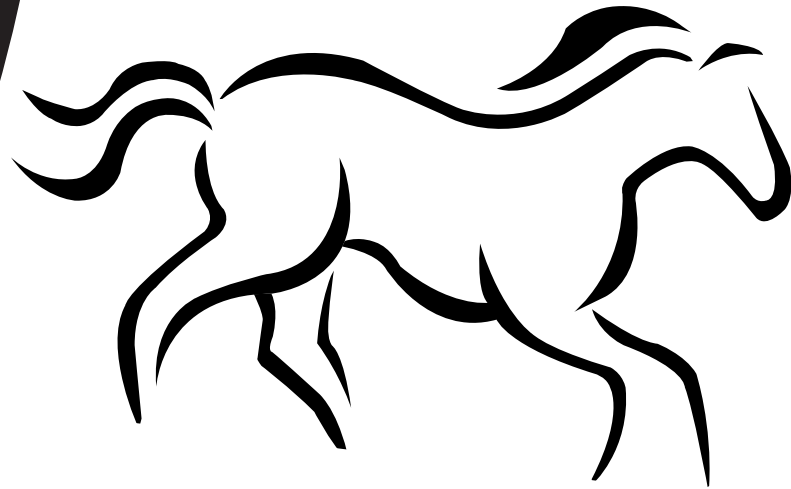




18 U.S.C. 707



**Virginia**  
**4-H Horse Project**  
**Junior Record Book**  
(ages 9-13)

Publication 406-122  
Revised 2016

 **Virginia  
Cooperative  
Extension**  
Virginia Tech • Virginia State University

# Virginia 4-H Horse Project

## Junior Record Book

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

Physical Address \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

County in which you are enrolled for this project \_\_\_\_\_

4-H Club \_\_\_\_\_ Years in 4-H (including this year) \_\_\_\_\_

Date Project Started \_\_\_\_\_ Date Project Completed \_\_\_\_\_

### Honor Code

**Member Statement:** I hereby certify that I have personally kept the records on this project and have personally completed this record book.\*

4-H Member's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Record Approval:** The 4-H member has completed this record book to a satisfactory level.

Parent/Guardian Signature \_\_\_\_\_

4-H Leader's Signature \_\_\_\_\_

*\* If the member has a physical or learning disability that required more than average assistance from a parent, 4-H Leader, or other adult to complete this record book, please indicate in the space provided below.*

\_\_\_\_\_  
\_\_\_\_\_

[www.ext.vt.edu](http://www.ext.vt.edu)

Produced by Communications and Marketing, College of Agriculture and Life Sciences, Virginia Tech, 2016

Virginia Cooperative Extension programs and employment are open to all, regardless of age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, genetic information, veteran status, or any other basis protected by law. An equal opportunity/affirmative action employer. Issued in furtherance of Cooperative Extension work, Virginia Polytechnic Institute and State University, Virginia State University, and the U.S. Department of Agriculture cooperating. Edwin J. Jones, Director, Virginia Cooperative Extension, Virginia Tech, Blacksburg; M. Ray McKinnie, Interim Administrator, 1890 Extension Program, Virginia State University, Petersburg.

VT/1016/406-122

## Instructions for Using this Record Book

This book is designed to be the place where you keep records on your project. Read through the book carefully and complete all sections. It is important that you do your own work, but ask your 4-H leader, Extension agent, parents, or other 4-H volunteers for help when you do not understand something.

This project record book is for record-keeping only. 4-H Project Guides contain educational information related to your project. These project guides may be obtained from your local Virginia Cooperative Extension office.

1. Obtain the appropriate record book based on the youth's age.
2. Read through this book and familiarize yourself with the kinds of records you will need and where information should be recorded. Discuss the book with your parent and/or 4-H leader.
3. Complete the essential information when you first start your project, such as the cover page and the project planning and goal setting page. Share your goals with your 4-H leader.
4. Keep your records up-to-date. Record information as it occurs. Consider setting aside specific times during the project when you will work on your record book.
5. Write neatly and legibly. Use only one color of ink.
6. Include at least one photograph of you with your project, but do not include more than two pages of photos. Additional clippings should be displayed in a scrapbook, not this record book.
7. Maintain your book in a 3-ring notebook/binder or folder.
8. Write a project story that captures what happened during your project. Discuss your goals, your activities, your challenges, and your accomplishments. Project stories must be at least five sentences; more experienced 4-H members' stories should be considerably longer and more thorough.

*Authors: 4-H Youth Development Agents Kelly Mallory, Kaci Coppedge, Cyndi Estienne, Mary Elizabeth Williams, Jocelyn Dailey, Sam Leech, Cornelia Estep, and Leslie Prillaman; Agriculture and Natural Resources Agent Carrie Swanson; 4-H volunteers Bertha Durbin, Janine Wilson and Sandra Turner; Extension Animal Science Specialist Mark Wahlberg; Extension Equine Specialist Celeste Crisman and Associates, Sandy Arnold and Leona Ransdell; and Extension Dairy Science Specialist Dave Winston.*





# Project Planning and Goal Setting for the Animal

1. If acquiring your project animal this year, what factors will help you decide on your selection and why?(purpose, breed, age, price, etc.)
  
2. Where will you get your project? What are your reasons for selecting that breeder, farm, or business?
  
3. If boarding your project, name location and factors which helped you select the facility.
  
4. Describe a plan for your horse's activities (for example, specific training, schooling, showing, pleasure, etc):

---

After completion, show this page to your 4-H leader for approval at the start of the 4-H year.

Leader's Signature: \_\_\_\_\_ Date: \_\_\_\_\_





# Animal Care and Management (one chart for all)

An animal project requires regular care and management. List the things necessary to take care of your project.

Include the following:

Feeding and watering practices

Grooming (clipping, trimming, foot care, etc.)

Health practices and medicines

General management (cleaning living area and feed pans, halter breaking, training, etc.)

<b>Daily – Things done every day</b>
<i>Example: fed, gave fresh water</i>
<b>Weekly – Things done once a week</b>
<i>Example: cleaned feed and water containers, gave new bedding, took riding lessons</i>
<b>Monthly – Things done once a month</b>
<i>Example: new shoes</i>
<b>Yearly – Things done one time or occasionally throughout the year</b>
<i>Example: vaccinations, float teeth</i>



## Riding and Training Record (one chart for all)

Month	Number of Days Riding/Training	Total Hours	Description of Activity
<i>Example</i>	<i>8</i>	<i>18</i>	<i>Trail ride, practice over fences</i>
October			
November			
December			
January			
February			
March			
April			
May			
June			
July			
August			
September			
	<b>Total Days</b>	<b>Total Hours</b>	





# Tack, Equipment, and Supply Inventory (one chart for all)

At the beginning of the 4-H year, take an inventory of what equipment and supplies are on hand. Add new equipment or supplies you purchase to the list. We realize that often times equipment is shared between 4-H members. Please estimate a cost value for any shared equipment. (Ex. 1 set of clippers shared between 3 members  $\$250/3 = \$83.00$  each.)

Number and Kind	Already Owned or Purchased	Purchase Price
<i>Example: horse blanket</i>	<i>Already Owned</i>	
<i>1 feed bucket</i>	<i>Purchased</i>	<i>\$10.00</i>
<b>Total Tack, Equipment, and Supply Expenses</b>		\$



## Horse Feeding Evaluation (one chart for all)

Horse Name	Age	Weight	Body Condition Score (1-9)*	Status (circle one)	Work Load (circle one)	Production Level (circle one)		Amount Fed/Day
				Easy Keeper (gains weight easily) Average Keeper Hard Keeper (hard to keep weight on)	Maintenance (0-1 hours/day) Light (1-2 hours/day) Medium (2-4 hours/day ) Heavy (+4 hours/day)	Growing	Senior	Grain _____ lbs Forage _____ lbs Supplements: _____ oz
				Easy Keeper (gains weight easily) Average Keeper Hard Keeper (hard to keep weight on)	Maintenance (0-1 hours/day) Light (1-2 hours/day) Medium (2-4 hours/day ) Heavy (+4 hours/day)	Growing	Senior	Grain _____ lbs Forage _____ lbs Supplements: _____ oz
				Easy Keeper (gains weight easily) Average Keeper Hard Keeper (hard to keep weight on)	Maintenance (0-1 hours/day) Light (1-2 hours/day) Medium (2-4 hours/day ) Heavy (+4 hours/day)	Growing	Senior	Grain _____ lbs Forage _____ lbs Supplements: _____ oz
				Easy Keeper (gains weight easily) Average Keeper Hard Keeper (hard to keep weight on)	Maintenance (0-1 hours/day) Light (1-2 hours/day) Medium (2-4 hours/day ) Heavy (+4 hours/day)	Growing	Senior	Grain _____ lbs Forage _____ lbs Supplements: _____ oz

1. What type of forage does (do) your horse(s) eat? (circle all that apply)

pasture                  hay                  alfalfa cubes                  other type of forage

2. What else do you feed your horse(s)? (circle all that apply)

salt                  minerals                  vitamins                  supplements

\* See [https://www.vetmed.vt.edu/vth/services/equine/docs/BCS\\_Chart.pdf](https://www.vetmed.vt.edu/vth/services/equine/docs/BCS_Chart.pdf) for more information on choosing a Body Condition Score for your project.

## Feed Tag Information

1. What equine production level is this feed designed for? (*Ex. maintenance, performance, etc.*)

---

2. What is the percentage crude protein level of this feed? \_\_\_\_\_

3. What is the percentage crude fiber level of this feed? \_\_\_\_\_

4. What is the percentage crude fat level of this feed? \_\_\_\_\_

5. What is the main ingredient in this feed?

*(Hint: If the answer is not clear, it's probably the first ingredient listed.)*

---

**Please attach a tag or label from the feed being used for the project or use a separate page if needed.**



# How to Calculate Monthly Cost of Feeds

(Complete this page for one horse project)

Use this as a worksheet to calculate the monthly cost for grain, hay, supplements and forage. Carry these costs forward to the following page to calculate the annual cost of feeding your animal. Keep in mind, these amounts will likely vary with grazing seasons and equine nutritional needs (workload, condition, etc.) therefore use copies of this worksheet to recalculate totals as changes occur.

## Grain

Cost of a bag of grain: \$ \_\_\_\_\_ ÷ \_\_\_\_\_ lbs in the bag = \$ \_\_\_\_\_ per lb

Amount fed: \_\_\_\_\_ lbs per day X \_\_\_\_\_ days (in month) = \_\_\_\_\_ lbs

Monthly cost of grain: \$ \_\_\_\_\_ X \_\_\_\_\_ lbs =   
(Cost per lb of grain) (Total amount fed) (Monthly Cost of Grain)

## Hay

Cost of a bale of hay: \$ \_\_\_\_\_ ÷ \_\_\_\_\_ lbs per bale = \$ \_\_\_\_\_ per lb

Amount fed: \_\_\_\_\_ lbs per day X \_\_\_\_\_ days (in month) = \_\_\_\_\_ lbs

Monthly cost of hay: \$ \_\_\_\_\_ X \_\_\_\_\_ lbs =   
(Cost per lb of hay) (Total amount fed) (Monthly Cost of Hay)

## Supplements

Cost of the jar of supplements: \$ \_\_\_\_\_ ÷ \_\_\_\_\_ oz in container = \$ \_\_\_\_\_ per oz

Amount fed: \_\_\_\_\_ oz per day X \_\_\_\_\_ days (in month) = \_\_\_\_\_ oz

Monthly cost of supplements: \$ \_\_\_\_\_ X \_\_\_\_\_ oz =   
(Cost per oz) (Total amount fed) (Monthly cost of Supplement)

## Pasture

Pasture costs money! Maintaining pasture requires fertilizer, lime, seed, mowing (hiring someone or buying diesel for the tractor), repairing fence boards, etc. If you'd like to estimate the cost of providing pasture for your horse, take the dollars spent on these items each month and divide by the number of horses that use that pasture.

÷  =   
(Dollars spent per Month) (Number of horses) (Monthly cost of pasture)







# Health and Veterinary Care Record (one chart for all)

Record routine and emergency veterinary visits and include specific vaccinations, Coggins test, dentistry, health certificate exams, and X-rays performed. If you lease a horse and are not directly responsible for these expenses, complete these sections as you best can.

Date	Name of Horse	Vaccination, Exam or Treatment	Cost
<b>Total Veterinary Expenses</b>			<b>\$</b>

Deworming Record			
Date	Name of Horse(s) Treated	Brand and dose	Cost
<b>Total Deworming Expenses</b>			<b>\$</b>













## 4-H Horse Project Story

The motto of 4-H is “learn by doing.” Each year we learn something new by participating in a 4-H project. Please write a story that explains:

- ***What you have learned***
- ***New skills you have gained over this past year in 4-H***
- ***Goals you accomplished. If you accomplished your goals, how did you do so?***

Other examples that you may consider writing about include: something that happened that was funny, sad, or exciting; challenges you faced and how you overcame them; who helped you with your project and how they contributed; things you are most proud of. Feel free to relate your 4-H experience to other parts of your life (school, home, family, friends, etc.). Junior members' stories should be ***at least five sentences.***





## Additional Records



**\*\* Please include the following documents: \*\***

- 1) A copy of each project's Coggins
- 2) A copy of each project's Green Measurement Card
- 3) Your completed Horsemanship Skills Evaluations
- 4) 4-H Project Horse Eligibility/Declaration form (pub 406-125) for each project





County/Unit \_\_\_\_\_

## 4-H Project Horse Eligibility/Declaration

A completed signed copy of this form along with three clear photos of groomed horse (directions on second page) must be submitted for each project horse. It is the 4-Hers responsibility to accurately complete and submit this form to the Extension agent by May 1 of each year. 4-Hers not declaring their 4-H Project Horse(s) by May 1 of each year will be ineligible to exhibit their horse(s) at the District Qualifying Shows or Clinics and State 4-H Horse Shows. The Extension agent will sign and date this form upon receipt and retain the original form.

*Please Type or Print Neatly:*

### Member Information:

Name: \_\_\_\_\_  
*First Middle Last*

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

### Club Information:

Club Name: \_\_\_\_\_

Leader's Name: \_\_\_\_\_ Leader's Phone Number: \_\_\_\_\_

### Horse Information:

Horse's Show/Registered Name: \_\_\_\_\_ Horse's Nickname: \_\_\_\_\_

Breed: \_\_\_\_\_ Date Foaled: \_\_\_\_\_

Stabled at: \_\_\_\_\_

Official Measurement (needs to be updated if animal is age 5 or under): \_\_\_\_\_ Date Measured: \_\_\_\_\_

Please circle the following that describes the horse/pony height category (*see height reference on page 2*):

Miniature    Small Pony    Medium Pony    Large Pony    **or**    Small Horse    Large Horse

If the project animal is leased or owned by someone other than a family member, please have the owner read and sign below:

I give permission for the horse listed above and owned by me to be used as a 4-H project animal for the 4-H member also listed above. I understand that the project year runs from Oct. 1 through Sept. 30.

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_ Phone number: \_\_\_\_\_

Name and address of owner: \_\_\_\_\_

The horse shown in the attached photographs and described on page 2 of this form is my project horse for the \_\_\_\_\_ 4-H year.\* To the best of my knowledge the information provided is accurate and up to date.

4-H Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent or Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Leader Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Extension Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*\*If all information is correct for subsequent years, this form does not need to be resubmitted. Just initial and date for new project year.*

www.ext.vt.edu

Produced by Communications and Marketing, College of Agriculture and Life Sciences, Virginia Tech, 2016

Virginia Cooperative Extension programs and employment are open to all, regardless of age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, genetic information, veteran status, or any other basis protected by law. An equal opportunity/affirmative action employer. Issued in furtherance of Cooperative Extension work, Virginia Polytechnic Institute and State University, Virginia State University, and the U.S. Department of Agriculture cooperating. Edwin J. Jones, Director, Virginia Cooperative Extension, Virginia Tech, Blacksburg; M. Ray McKinnie, Interim Administrator, 1890 Extension Program, Virginia State University, Petersburg.

VT/0316/4H-583P



Attach three pictures of your horse per the instructions below (you may attach extra pages as necessary):

1. Left side view with all four legs and the front of the face visible.

2. Right side view with all four legs and the front of the face visible.

3. Front view of the horses face.

Color of body: \_\_\_\_\_

Color of mane and tail: \_\_\_\_\_

List markings, whorls, brands, dorsal stripe and scars:

### Height Reference

#### Miniature

**Small Pony:** 12.2 hands and under

**Medium Pony:** Over 12.2 to 13.2 hands

**Large Pony:** Over 13.2 to 14.2 hands

**Small Horse:** Over 14.2 not exceeding 15.2 ½

**Large Horse:** Over 15.2 ½ hands







## Project Photos



**\*\* Please limit yourself to a maximum of two photo pages. \*\***

Additional memorabilia should be displayed in a scrapbook or 4-H portfolio.

## \*Optional – Record Book Scorecard

4-H Members: Leave this page blank.  
The person judging your book will complete the score card.

Points Possible	Scoring Criteria	Points Awarded by Judge
10	Neatness (legible writing, one color ink, well organized)	_____
15	Completeness (all pages and sections, complete thoughts and ideas)	_____
5	Signatures obtained on front cover (member, parent, leader)	_____
10	Accuracy (no math errors, factual statements made)	_____
20	Project Work (goals set, evidence of work throughout the year, goals accomplished, book completed by 4-H member, not an adult)	_____
10	4-H Participation (meetings, clinics, workshops, camps, contests, educational experiences)	_____
20	Project Story (well written, original, creative, complete thoughts, grammar, mechanics)	_____
10	Photos, clippings, etc. (included at least one photo, not more than 2 pages)	_____
<b>100</b>	<b>Total Points Earned</b>	_____

Scoring: 90-100 Blue, 75-89 Red, 74 or below White

Judge's Comments:

---



---



---

