Virginia Cooperative Extension Leadership Council
Position Description

As a member of the Virginia Cooperative Extension Leadership Council (VCELC), I will be involved in the following ways:

- Serve as a member of VCELC for a three-year term beginning July, in the first year and ending June 30, in the third year.

- Attend regularly scheduled meetings of the VCELC. A minimum of three meetings per year will be held. Of these meetings, one meeting will be on the campus of Virginia Tech and one meeting will be on the campus of Virginia State.

- Serve as a communications link between local Extension Leadership Councils in my planning district and other relevant stakeholder groups of Virginia Cooperative Extension.

- Give oral and/or written reports at regular meetings of VCELC on activities and concerns of locally identified issues and program directions of ELCs in the planning district.

- Give oral and/or written reports at regular meetings of VCELC on other assigned or requested responsibilities assumed on behalf of VCELC.

- Make presentations on behalf of the VCELC at local Extension Leadership Council meetings and other relevant events within my planning district.

- Understand and stay abreast of the educational programs of Virginia Cooperative Extension.

- Advance and promote the educational programs of Virginia Cooperative Extension at Virginia Tech and Virginia State to relevant stakeholders.

- Communicate the program needs of Virginia Cooperative Extension to the VCELC.

- Assist with the acquisition of resources to support the efforts of the VCELC.

- Attend a one-to-two hour new member orientation session prior to being seated as a voting member of the VCELC.

__________________________ Date  
Signature of Nominee for VCELC  

__________________________ Date  
Signature of Individual Making Nomination  

__________________________ Date  
Signature of District Director